## (name of policy)

1. **Introduction**

In the event that any information contained within this policy conflicts with any Board of Regents (BOR) policy, the BOR policy controls.

1. **Purpose**

Describe the purpose of this policy. For example, “This policy was created to comply with the University System of Georgia’s (USG) sexual misconduct policy, 6.7 and in accordance with Title IX of the Education Amendments of 1972.

1. **Definitions (if any)**

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**Term –** Definition definition definition definition definition definition definition definition definition definition definition definition

1. **Policy**

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*Topic One*

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*Topic Two*

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1. **Exceptions**

None unless otherwise officially directed.

1. **Applicability**

ASU Campus Community

ASU Faculty

ASU Staff

ASU Faculty and Staff

ASU Students

1. **Accountability**

Albany State University Department #1

Albany State University Department #2

1. **Contacts**

Albany State University (title of point-of-contact)

1. **References**

References, if any.

**Last Update**

Aug 2019